

*Last Chance Festive Shopping Sunday @*  
**Pannier Market, Tavistock**  
**Sunday 17th Dec 11:00 – 4:00**  
*Fair* in association with Miss Ivy Events Ltd

Please complete the form below and return to: Miss Ivy Events Ltd, Oak Hayes, Bal Lane, Mary Tavy, Tavistock, PL19 9PE

Contact name .....

Company.....

Address.....

.....Postcode.....

Website.....E-mail.....

Phone number.....

Accurate description of goods/service.....

.....

.....

Space required:

12ft x 4ft space made up of 2 x 6ft x 2.5 ft tables (provided)  
£35.00

Complete and return this form with a cheque for correct amount made payable to Miss Ivy Events Ltd and send to Oak Hayes, Bal Lane, Mary Tavy, Tavistock, PL19 9PE or bacs to Miss Ivy Events Ltd account 23492468 sort code 30-98-46 or paypal to jo@missivyevents.co.uk by the 30th Sept (spaces are limited).

**Exhibitors are responsible for their own insurance arrangements and must have public liability up to 5 million - a copy of this must accompany the form. The organisers accept no liability for damage or loss of goods or equipment, nor any liability for injury to persons. A risk assessment must be returned with this form to have your application accepted.**

**Exhibitors are responsible for ensuring they comply with Health & Safety regulations and if offering food for sale must hold relevant Hygiene Certificates.**

**You can send application forms either by email to: jo@missivyevents.co.uk or by post to Miss Ivy Events Ltd, Oak Hayes, Bal Lane, Mary Tavy, Tavistock, PL19 9PE. If you are successful in your application for a space we will cash your cheque, otherwise it will be returned.**

**TERMS & CONDITIONS**

You must describe the product you are planning to exhibit as accurately as possible. No additional products other than those stated on your form will be allowed to be exhibited. We will request the immediate removal of any undeclared product should they be displayed without prior approval.

You must be ready to exhibit on time and there must be no dismantling of stalls until the advertised finishing time (unless by prior arrangement with the organiser).

Your stall must be dressed with a table cover that reaches the floor so all boxes and packaging are out of sight. You are responsible for the removal of any rubbish from your space at the end of the day. No obstruction must be made to any other exhibitor, fire exits or public walkways.

All cancellations are non-refundable.

**I have read and agree to adhere to the Terms & Conditions outlined above and I wish to apply for a space at the “Last Chance Festive Shopping Sunday”. I have included my exhibition fee of.....inclusive of VAT as a cheque made payable to Miss Ivy Events Ltd or bacs transfer (details above).**

**Signed.....**

**Print name.....**

**Your application form needs to be completed and returned to Miss Ivy Events before the 30th September to be considered.**